



NATIONAL TRANSPORT AND SAFETY AUTHORITY

PROCEDURE FOR APPLICATION FOR ROAD SERVICE LICENCE

The National Transport and Safety Authority (NTSA) will migrate the application for Road Service Licence to the **TRANSPORT INTEGRATED MANAGEMENT SYSTEM (TIMS)** on **08th August 2019**. The steps below provide the process for application of RSL.

STEP 1 Create and Log in to your TIMS account

- Click on subscribe to receive SMS (or send the word NTSA to 22847)
- Log on to www.ntsa.go.ke
- Click on the TIMS logo
- Click on Register an account
- You can register as an company or Sacco
- For Companies/Sacco's enter Certificate of Incorporation number, then click on verify, then proceed to the next step enter PIN number and submit.

STEP 2 Apply for Road Service Licence

- Logon www.ntsa.go.ke
- Click on TIMS logo
- Create TIMS account A/c using company/Institution KRA PIN and Phone
- Make an application by filling an application for RSL format online
- Make payments and submit online the duly filled application forms for verification and approval

Note: Payments vary according to vehicle capacity

Requirements

- The motor vehicle must have undergone inspection and passed
- The driver must have a valid PSV badge

Disclaimer

The Authority shall not be liable for any transactions within any TIMS account. It is prudent that any information relating to the TIMS account is not disclosed to any parties. If assisted to register an account, ensure the registered phone number provided does not belong to the individual but to the owner of the account. All codes and passwords shall be sent to the phone number provided.

For enquiries on TIMS, Email; tims.support@ntsa.go.ke or reach us through the free NTSA App available for download on Google Play Stores.

DIRECTOR GENERAL